

If this box is blank please enter your Tax reference, Employer reference or National Insurance number, from the top right hand corner of your Statement.

Tax reference *1555369057*
Employer reference *049/R1755*
National Insurance number *AB 12 34 56 D*

RFA ACCOUNTING

*146, Pinehurst Road
West Moors, Ferndown
Dorset
BH22 0EN*

HM Revenue & Customs office name and address from the top of your Statement

*Bristol & N Somerset Area
Ground Floor
Norfolk House
Temple Street
BRISTOL
BS1 6HS*

Please read the notes overleaf before completing this form

Tax year to which this claim relates

2009-10

Example, enter the tax year ending 5 April 2010 as

2009 - 10

Your name and address unless shown above. Please use capital letters.

Full name *RFA Software*

Address *146 Pinehurst Road*

West Moors

Ferndown

Postcode *BH22 0EN*

I wish to reduce each payment on account for the tax year of claim to

£ Nil

Each reduced payment on account should be half of the net Income Tax and Class 4 NIC you expect to have to pay for the tax year.

I believe that:

the total Income Tax and Class 4 National Insurance contributions (NICs)* payable for the tax year of claim (minus any tax deducted at source) will be less than the payments on account based on the previous tax year

or

there will be no Income Tax or Class 4 NIC* due for the tax year of claim.

* Ignore Capital Gains Tax and Student Loan repayments

My reason(s) are:

my business profits are down

my other income has gone down

I am entitled to more tax allowances and reliefs

the tax deducted at source is or will be more than in the previous tax year.

Any other reasons

I understand that:

- if the payments on account finally due are greater than the amounts paid, interest will be charged on the difference
- any false information given may result in financial penalties.

Signature

[Signature]

Date

22/04/2004

If form is signed by an adviser please enter the following

Adviser's name

RFA ACCOUNTING

Adviser's reference

COMP

Adviser's telephone number

[Telephone Number]

When you have completed and signed this form send it to your HM Revenue & Customs Office.