

1555369057

049/R1755

6 April 2010

RFA Software

146 Pinehurst Road  
West Moors  
Ferndown  
Dorset  
BH22 0EN

Bristol & N Somerset Area  
Ground Floor  
Norfolk House  
Temple Street  
BRISTOL  
BS1 6HS

0117 907 2607

COMP

### Your tax return

This notice requires you, by law, to make a return of your taxable income and capital gains, and any documents requested, for the year from 6 April 2009 to 5 April 2010.

#### Deadlines

We must receive your tax return by these dates:

- if you are using a **paper** return - **31 October 2010**, (or 3 months after the date of this notice if that's later), or
- if you are filing a return **online** - by **31 January 2011**, (or 3 months after the date of this notice if that's later)

You will be charged a **£100 penalty** if your tax return is received after the appropriate deadline. If you pay late you will be charged interest and possibly a surcharge.

To file online, go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk) and under *do it online* select *Self Assessment*.

### How to fill in this form

This form is designed to be read by machine - please follow the rules below so that the tax return is read correctly.

Use black ink and capital letters

Cross out any mistakes and write the correct information below

4	Name of bank or building society ANY BANK	
		[ 2 4 3 5 0 ] . [ 0 0 ] 4 9
Please round up tax paid: £4,700.21 would be £4701		9 Tax taken off box 8 [ 4 7 0 1 ] . [ 0 0 ]

- Enter your figures in whole pounds - ignore the pence. Round down income and round up expenses and tax paid - it is to your benefit.
- If a box does not apply, please leave it blank - do not strike through empty boxes or write anything else.

### Starting your Tax Return

Before you start to fill it in, look through your tax return to make sure there is a section for all your income and claims - you may need some separate supplementary pages (see page TR 2 and pages TRG 2 to 6 of the tax return guide). If you need help please use the guide, phone the number above or **0845 9000 444**, or go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk)

### Your personal details

1	Your date of birth - <i>it helps get your tax right DD MM YYYY</i> 0 6 / 0 4 / 1 9 4 5	3	Your phone number 0 1 7 2 5 - 5 1 7 5 6 6
2	Your name and address - <i>if it is different from what is on the front of this form. Please write the correct details underneath the wrong ones, and put 'X' in the box</i> [ ]	4	Your National Insurance number - <i>leave blank if the correct number is shown above as your 'Tax Reference'</i> A B 1 2 3 4 5 6 D

## What makes up your tax return

To make a **complete** return of your taxable income and gains for the year to 5 April 2010 you may need to complete some **separate supplementary pages**. Answer the following questions by putting 'X' in the 'Yes' or 'No' box.

### 1 Employment

If you were an employee, director, office holder or agency worker in the year to 5 April 2010, do you need to complete *Employment* pages? Please read pages TRG 2 and TRG 3 of the guide before answering.

Fill in a separate *Employment* page for each employment, directorship etc, for which you need to complete an *Employment* page and say how many pages you are completing.

Yes  No  Number

### 2 Self-employment

Did you work for yourself (on your 'own account' or in self-employment) in the year to 5 April 2010? (Answer 'Yes' if you were a 'Name' at Lloyd's.) Fill in a separate *Self-employment* page for each business and say how many pages you are completing.

Yes  No  Number

### 3 Partnership

Were you in partnership? Fill in a separate *Partnership* page for each partnership you were a partner in and say how many pages you are completing.

Yes  No  Number

### 4 UK Property

Did you receive any income from UK property (including rents and other income from land you own or lease out)?

Yes  No

### 5 Foreign

If you:

- were entitled to any foreign income, or income gains
  - have, or could have, received (directly or indirectly) income, or capital payment or benefit from a person abroad as a result of any transfer of assets
  - want to claim relief for foreign tax paid
- please read the notes on page TRG 4 to decide if you have to fill in the *Foreign* page.

Do you need to complete the *Foreign* pages?

Yes  No

### 6 Trusts etc.

Did you receive, or are you treated as having received, income from a trust, settlement or the residue of a deceased person's estate?

Yes  No

### 7 Capital Gains Summary

If you dispose of any chargeable assets (including, for example, stocks, shares, units in a unit trust, land and property, goodwill in a business), or have any chargeable gains, or do you wish to claim an allowable loss or make any other claim or election, read pages TRG 5 of the guide to decide if you have to fill in the *Capital Gains Summary* page.

Do you need to complete the *Capital Gains Summary* page?

Yes  No

### 8 Residence, remittance basis etc

Were you, for all or part of the year to 5 April 2010, one or more of the following - not resident, not ordinarily resident or not domiciled in the UK and claiming remittance basis; or dual resident in the UK and another country?

Yes  No

### 9 Supplementary pages

If you answered 'Yes' to any of Questions 1 to 8, please check to see if, **within this return**, there is a page dealing with that kind of income etc. If there is not, you will need separate supplementary pages. Do you need to get and complete extra loose supplementary pages?

Yes  No

If 'Yes', you can go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk) to download them, or ring **0845 9000 404** and ask us for the relevant page.

*Some less common kinds of income and tax reliefs (not covered by Questions 1 to 8), and details of disclosed tax avoidance schemes, should be returned on the **Additional information** pages enclosed in the tax return pack. Do you need to complete the **Additional information** pages?*

Yes  No

## Student Loan repayments

Please read page TRG 6 of the guide before completing boxes 1 and 2

**1** If you have received notification from the Student Loans Company that repayment of an Income Contingent Student Loan began before 6 April 2010, put 'X' in the box

**2** If your employer has deducted Student Loan repayments enter the amount deducted

£

## Income

### Interest and dividends from UK banks, building societies etc

1	Taxed UK interest etc - <i>the net amount after tax has been taken off (see notes)</i>	4	Other dividends <i>do not include the tax credit (see notes)</i>
	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 2 8 0 • 0 0		£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0
2	Untaxed UK interest etc. - <i>amounts that have not been taxed (see notes)</i>	5	Foreign dividends (up to £300) - <i>the amount in sterling before foreign tax was taken off. Do not include this amount in the Foreign pages</i>
	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0		£ <input type="text"/> <input type="text"/> 5 0 • 0 0
3	Dividends from UK companies - <i>do not include the tax credit (see notes)</i>	6	Tax taken off foreign dividends <i>the sterling equivalent</i>
	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 3 7 2 • 0 0		£ <input type="text"/> <input type="text"/> <input type="text"/> • 0 0

### UK pensions, annuities and other State benefits received

7	State Pension - <i>the amount due for the year (see notes)</i>	11	Tax taken off box 10
	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0		£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0
8	State Pension lump sum	12	Taxable Incapacity Benefit and contribution-based Employment and Support Allowance <i>see notes</i>
	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0		£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0
9	Tax taken off box 8	13	Tax taken off Incapacity Benefit box 12
	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0		£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0
10	Pensions (other than State pension), retirement annuities and taxable triviality payments - <i>give details of the payers, amounts paid and tax deducted in box 19 on page TR 6</i>	14	Jobseeker's Allowance
	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0		£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0
		15	Total of any other taxable State Pensions and benefits
			£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0

### Other UK income not included on supplementary pages

Do not use this section for income that should be returned on supplementary pages. Share schemes, gilts, stock dividends, life insurance gains and certain other kinds of income go on the *Additional information* pages in the tax return pack.

16	Other taxable income - <i>before expenses and tax taken off</i>	19	Benefit from pre-owned assets - <i>read page TRG 15 of the guide</i>
	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0		£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0
17	Total amount of allowable expenses - <i>read page TRG 14 of the guide</i>	20	Description of income in boxes 16 and 19 - <i>if there is not enough space here please give details in the 'Any other information' box on page TR 6</i>
	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0		<input type="text"/>
18	Any tax taken off box 16		<input type="text"/>
	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0		<input type="text"/>

## Tax reliefs

**1** **Married Couple's Allowance** (if you or your spouse or civil partner were born **before** 6 April 1935) and other less common reliefs are on the *Additional information* pages, enclosed in the tax return pack.

### Paying into registered pension schemes and overseas pension schemes

Do not include payments you make to your employer's pension scheme which are deducted from your pay before tax or payments made by your employer. Boxes to return pension savings tax charges and taxable lump sums from overseas pension schemes are on the *Additional information* pages.

<b>1</b> Payments to registered pension schemes where basic rate tax relief will be claimed by your pension provider (called 'relief at source'). Enter the payments and basic rate tax £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1 5   5 0   • 0 0	<b>3</b> Payments to your employer's scheme which were not deducted from your pay before tax £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   <input type="text"/> <input type="text"/> <input type="text"/>   • 0 0
<b>2</b> Payments to a retirement annuity contract where basic rate tax relief will not be claimed by your provider £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   <input type="text"/> <input type="text"/> <input type="text"/>   • 0 0	<b>4</b> Payments to an overseas pension scheme which is not UK-registered which are eligible for tax relief and were not deducted from your pay before tax £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   <input type="text"/> <input type="text"/> <input type="text"/>   • 0 0

## Charitable giving

<b>5</b> Gift Aid payments made in the year to 5 April 2010 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   <input type="text"/> <input type="text"/> <input type="text"/>   • 0 0	<b>8</b> Gift Aid payments made after 5 April 2010 but to be treated as if made in the year to 5 April 2010 - read page TRG 18 of the guide £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   <input type="text"/> <input type="text"/> <input type="text"/>   • 0 0
<b>6</b> Total of any 'one-off' payments in box 5 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   <input type="text"/> <input type="text"/> <input type="text"/>   • 0 0	<b>9</b> Value of any shares or securities gifted to charity £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   <input type="text"/> <input type="text"/> <input type="text"/>   • 0 0
<b>7</b> Gift Aid payments made in the year to 5 April 2010 but treated as if made in the year to 5 April 2009 - read page TRG 18 of the guide £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   <input type="text"/> <input type="text"/> <input type="text"/>   • 0 0	<b>10</b> Value of any land and buildings gifted to charity £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   <input type="text"/> <input type="text"/> <input type="text"/>   • 0 0

## Blind person's allowance

<b>11</b> If you are registered blind on a local authority or other register, put 'X' in the box <input type="checkbox"/>	<b>13</b> If you want your spouse's, or civil partner's, surplus allowance, put 'X' in the box <input type="checkbox"/>
<b>12</b> Enter the name of the local authority or other register <input type="text"/> <input type="text"/>	<b>14</b> If you want your spouse, or civil partner, to have your surplus allowance, put 'X' in the box <input type="checkbox"/>

## Service companies

<b>1</b> If you provided your services through a service company (a company which provides your personal services to third parties), enter the total of the dividends (including tax credit) and salary (before tax was taken off) you withdrew from the company in the tax year - read page TRG 20 of the guide £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   <input type="text"/> <input type="text"/> <input type="text"/>   • 0 0
--

## Finishing your Tax Return

**I** **Calculating your tax** - if we receive your tax return by 31 October 2010, or if you file online, we will do the calculation for you **and** tell you how much you have to pay (or what your repayment will be) before 31 January 2011.

But if you want to calculate your tax ask us for the *Tax Calculation Summary* pages and *notes*. The *notes* will help you work out any tax due or repayable, and if payments on account are necessary.

### Tax refunded or set-off

**1** If you have had any 2009-10 Income Tax refunded or set-off by us or Jobcentre Plus, enter the amount

£         • 0

### If you have not paid enough tax

Use the payslip at the foot of your next statement (or reminder) from us to pay any tax due.

<p><b>2</b> If you owe tax for 2009-10 and have a PAYE tax code, we will try to collect the tax due (if less than £2,000) through your tax code for 2011-12, unless you put 'X' in the box - read page TRG 21 of the guide</p> <input type="checkbox"/>	<p><b>3</b> If you are likely to owe tax for <b>2010-11</b> on income other than employed earnings or pensions, and you do <b>not</b> want us to use your 2010-11 PAYE tax code to collect the tax during the year, put 'X' in the box - read page TRG 21 of the guide</p> <input type="checkbox"/>
---	---

### If you have paid too much tax

We will repay direct to your bank or building society account - this is the safest and quickest method. Tell us where you would like any repayment to be made by filling in boxes 4 to 14.

If you would like us to send some, or all, of your repayment to charity please use the *Giving your tax repayment to charity* form in your tax return pack.

<p><b>4</b> Name of bank or building society</p> <input type="text" value="Nat West"/>	<p><b>10</b> If you have entered a nominee's name in box 5, put 'X' in the box</p> <input type="checkbox"/>
<p><b>5</b> Name of account holder (or nominee)</p> <input type="text" value="Scrooge"/>	<p><b>11</b> If your nominee is your tax adviser, put 'X' in the box</p> <input type="checkbox"/>
<p><b>6</b> Branch sort code</p> <input type="text" value="01 - 02 - 03"/>	<p><b>12</b> Nominee's address</p> <input type="text"/> <input type="text"/>
<p><b>7</b> Account number</p> <input type="text" value="12345678"/>	<p><b>13</b> and postcode</p> <input type="text"/>
<p><b>8</b> Building society reference number</p> <input type="text" value="D / 1 2 3 4 5 6 - F"/>	<p><b>14</b> To authorise your nominee to receive any repayment, you must sign in the box. A photocopy of your signature will not do</p> <input type="text"/>
<p><b>9</b> If you do not have a bank or building society account, or if you want a cheque to be sent to you or to your nominee, put 'X' in the box</p> <input type="checkbox"/>	

## Your tax adviser, if you have one

<p><b>15</b> Your tax adviser's name</p> <p><i>RFA ACCOUNTING</i></p> <p><input type="text"/></p>	<p><b>17</b> The first line of their address and the postcode</p> <p><i>146, Pinehurst Road</i></p> <p><input type="text"/></p>
<p><b>16</b> Their phone number</p> <p><input type="text"/></p>	<p><i>BH22 0EN</i></p> <p><input type="text"/></p>
	<p><b>18</b> The reference the adviser uses for you</p> <p><i>C O M P</i> <input type="text"/></p>

## Any other information

**19** Please give any other information in this space

## Signing your form and sending it back

<p><b>20</b> If this tax return contains provisional or estimated figures, put 'X' in the box</p> <p><input type="checkbox"/></p>	<p><b>21</b> If you are enclosing separate supplementary pages, put 'X' in the box</p> <p><input checked="" type="checkbox"/></p>
<p><b>22</b> If you give false information, you may have to pay financial penalties and face prosecution. Please sign and date this form.</p>	
<p>The information I have given on this tax return and any supplementary pages is correct and complete to the best of my knowledge and belief</p> <p style="text-align: right;">Date <i>DD MM YYYY</i></p> <p style="text-align: right;"><input type="text"/></p> <p>Signature <span style="float: right;"><input type="text"/></span></p>	
<p><b>23</b> If you have signed on behalf of someone else, enter the capacity. For example, executor, receiver</p> <p><input type="text"/></p>	<p><b>25</b> If you filled in boxes 23 and 24 enter your name</p> <p><input type="text"/></p>
<p><b>24</b> Enter the name of the person you have signed for</p> <p><input type="text"/></p> <p><input type="text"/></p>	<p><b>26</b> and your address</p> <p><input type="text"/></p> <p><input type="text"/></p>

Finally, please send us your completed form in the envelope provided.

These pages:

- are for less common types of income, deductions and tax reliefs, and for other information
- if completed, are to be sent back with your Tax Return (but we do not want these pages back if you have made no entries on them, please).

If you think you need to complete them, go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk) or ring 0845 9000 404 and ask us for the *Additional information notes*.

Other UK income

Interest from gilt-edged and other UK securities, deeply discounted securities and accrued income profits

<p><b>1</b> Gilt etc. interest after tax taken off</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>	<p><b>3</b> Gross amount before tax</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>
<p><b>2</b> Tax taken off</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>	

Life insurance gains

<p><b>4</b> UK life insurance policy etc. gains on which tax was treated as paid - <i>the amount of the gain</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>	<p><b>8</b> UK life insurance policy etc. gains from voided ISAs</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>
<p><b>5</b> Number of years the policy has been held or since the last gain - <i>whichever is less</i></p> <p><input type="text"/> <input type="text"/></p>	<p><b>9</b> Number of years the policy was held</p> <p><input type="text"/> <input type="text"/></p>
<p><b>6</b> UK life insurance policy etc. gains where no tax was treated as paid - <i>the amount of the gain</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>	<p><b>10</b> Tax taken off box 8</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>
<p><b>7</b> Number of years the policy has been held or since the last gain - <i>whichever is less</i></p> <p><input type="text"/> <input type="text"/></p>	<p><b>11</b> Deficiency relief</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>

Stock dividends, non-qualifying distributions and loans written off

<p><b>12</b> Stock dividends - the appropriate amount in cash/cash equivalent of the share capital - <i>without any tax</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>	<p><b>13</b> Non-qualifying distributions and close company loans written off or released</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>
---	---

Business receipts taxed as income of an earlier year

<p><b>14</b> The amount of post-cessation or other business receipts</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 0</p>	<p><b>15</b> Tax year income to be taxed, for example 2008-09 <i>yyyy yy</i></p> <p><input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/></p>
--	---

## Share schemes and employment lump sums, compensation and deductions

<p><b>1</b> Share schemes - the taxable amount - <i>excluding amounts included on your P60 or P45</i></p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>2</b> Tax taken off box 1</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>3</b> Taxable lump sum - excluding redundancy and compensation for loss of your job - <i>see notes starting on page AiN 28 and Working Sheet 22</i></p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>4</b> Lump sums or benefits received from an Employer Financed Retirement Benefits Scheme excluding pensions</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>5</b> Redundancy and other lump sums and compensation payments</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>6</b> Tax taken off boxes 3 to 5</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>7</b> If you have left box 6 blank because the tax is included in box 2 on the <i>Employment</i> page, put 'X' in the box</p> <p><input type="checkbox"/></p>	<p><b>8</b> Exemptions for amounts entered in box 4</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>9</b> Compensation and lump sum £30,000 exemption - <i>see page AiN 28 of the notes</i></p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>10</b> Disability and foreign service deduction</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>11</b> Seafarers' Earnings Deduction - <i>the total amount (and give the name of the ships in the 'Additional information' box on page Ai 4)</i></p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>12</b> Foreign earnings not taxable in the UK</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>13</b> Foreign tax for which tax credit relief not claimed</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>14</b> Exempt employers' contributions to an overseas pension scheme</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p>
--	--

## Other tax reliefs

<p><b>1</b> Subscriptions for Venture Capital Trust shares - <i>the amount on which relief is claimed</i></p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>2</b> Subscriptions for shares under the Enterprise Investment Scheme - <i>the amount on which relief is claimed (and provide more information on page Ai 4)</i></p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>3</b> Community Investment Tax Relief - <i>the amount on which relief is claimed</i></p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>4</b> UK royalties and annual payments made</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>5</b> Qualifying loan interest payable in the year</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/> 5   0   0   0 • 0   0</p>	<p><b>6</b> Post-cessation expenses and certain other losses</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>7</b> Maintenance payments (max £2,670) - <i>only if you or your former spouse or civil partner were born before 6 April 1935</i></p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>8</b> Payments to a trade union etc. for death benefits - <i>half the amount paid (max £100)</i></p> <p>£ <input type="text"/><input type="text"/><input type="text"/> • 0   0</p> <p><b>9</b> Relief claimed for employer's compulsory widow's widower's or orphan's benefit scheme - <i>(max £20)</i></p> <p>£ <input type="text"/><input type="text"/> • 0   0</p> <p><b>10</b> Relief claimed on a qualifying distribution on the redemption of bonus shares or securities</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0   0</p>
--	---



## Age related married couple's allowance

If you are the **husband** (marriages up to 5 December 2005), or the **spouse or civil partner, with the higher income** (marriages and civil partnerships on or after 5 December 2005) you should complete box 1 and, where appropriate, boxes 2 to 5 and box 9. If you want to claim or transfer surplus allowances complete box 10 or box 11 as well.

If you are the **wife** (marriages up to 5 December 2005) or the **spouse or civil partner, with the lower income** (marriages and civil partnerships on or after 5 December 2005) please read the notes on page *Ai/V 36*. These notes **will** help you fill in boxes 6 to 11.

If you, or your spouse or civil partner, were born **before** 6 April 1935, complete the relevant boxes

<p><b>1</b> Your spouse's or civil partner's full name</p> <input type="text"/> <input type="text"/>	<p><b>6</b> If you have already agreed that <b>half</b> of the minimum allowance is to be given to you, put 'X' in the box</p> <input type="checkbox"/>
<p><b>2</b> Their date of birth if older than you (and at least one of you was born before 6 April 1935) <i>DD MM YYYY</i></p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<p><b>7</b> If you have already agreed that <b>all</b> of the minimum allowance is to be given to you, put 'X' in the box</p> <input type="checkbox"/>
<p><b>3</b> If you have already agreed that <b>half</b> the minimum allowance is to go to your spouse or civil partner, put 'X' in the box</p> <input type="checkbox"/>	<p><b>8</b> Your spouse or civil partner's full name</p> <input type="text"/> <input type="text"/>
<p><b>4</b> If you have already agreed that <b>all</b> of the minimum allowance is to go to your spouse or civil partner, put 'X' in the box</p> <input type="checkbox"/>	<p><b>9</b> If you were married or formed a civil partnership after 5 April 2009, enter the date of marriage or civil partnership <i>DD MM YYYY</i></p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<p><b>5</b> If, in the year to 5 April 2010, you lived with any previous spouse or civil partner, enter their date of birth</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<p><b>10</b> If you want to have your spouse's or civil partner's surplus allowance, put 'X' in the box</p> <input type="checkbox"/>
	<p><b>11</b> If you want your spouse or civil partner to have your surplus allowance, put 'X' in the box</p> <input type="checkbox"/>

## Other information

### Income Tax losses

Other income losses	Trading losses
<p><b>1</b> Earlier years' losses - which can be set against certain other income in 2009-10</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0 0</p>	<p><b>3</b> Relief now for 2010-11 trading, or certain capital, losses</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0 0</p>
<p><b>2</b> Total unused losses carried forward</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> • 0 0</p>	<p><b>4</b> Tax year for which you are claiming relief in box 3, for example 2008-09 <i>YYYYYY</i></p> <p>2 0 0 9 - 1 0</p>

## Pension savings tax charges and taxable lump sums from overseas pension schemes

<p><b>5</b> Value of pension benefits in excess of your Available Lifetime Allowance, taken by you as a lump sum</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>	<p><b>11</b> Amount of unauthorised payment from a pension scheme, subject to Surcharge</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>
<p><b>6</b> Value of pension benefits in excess of your Available Lifetime Allowance, not taken as a lump sum</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>	<p><b>12</b> Foreign tax paid on an unauthorised payment (in £ sterling)</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>
<p><b>7</b> Lifetime Allowance tax paid by your pension scheme</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>	<p><b>13</b> Taxable short service refund of contributions (overseas pension schemes only)</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>
<p><b>8</b> Amount saved towards your pension, in the period covered by this Tax Return, in excess of the Annual Allowance</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>	<p><b>14</b> Taxable lump sum death benefit payment (overseas pension schemes only)</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>
<p><b>9</b> Amount saved towards your pension in excess of the Special Annual Allowance</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>	<p><b>15</b> Taxable refunds of contributions (overseas pension schemes only)</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>
<p><b>10</b> Amount of unauthorised payment from a pension scheme, not subject to Surcharge</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>	<p><b>16</b> Foreign tax paid (in £ sterling) on boxes 13, 14 and 15</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 0 <input type="text"/> <input type="text"/></p>

## Tax avoidance schemes

<p><b>17</b> The scheme reference number</p> <p><input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>	<p><b>18</b> The tax year in which the expected advantage arises for example 2008-09, <i>yyyy yy</i></p> <p><input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/></p>
---	---

## Additional information

**19** Please give any additional information in this space

## Personal details

<p><b>20</b> Your name</p> <p><input type="text" value="RFA Software"/></p> <p><input type="text"/></p>	<p><b>21</b> Your unique tax reference (UTR)</p> <p><input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>
---	--

Your name

RFA Software

Your unique taxpayer reference (UTR)

--	--	--	--	--	--	--	--	--	--

**Complete an *Employment* page for each employment or directorship**

1 Pay from this employment - the total from your P45 or P60 - before tax was taken off

£ 1 5 0 0 0 • 0 0

2 UK tax taken off pay in box 1

£ 3 0 0 0 • 0 0

3 Tips and other payments not on your P60 - read page EN 3 of the notes

£ • 0 0

4 PAYE tax reference of your employer (on your P45/P60)

R 1 7 6 0

5 Your employer's name

RFA Ltd

6 If you were a company director, put 'X' in the box

7 And, if the company was a close company, put 'X' in the box

8 If you are a part-time teacher in England and Wales and are on the Repayment of Teachers' Loans Scheme for this employment, put 'X' in the box

**Benefits from your employment - use your form P11D (or equivalent information)**

9 Company cars and vans - the total 'cash equivalent' amount

£ • 0 0

10 Fuel for company cars and vans - the total 'cash equivalent' amount

£ • 0 0

11 Private medical and dental insurance - the total 'cash equivalent' amount

£ • 0 0

12 Vouchers, credit cards and excess mileage allowance

£ • 0 0

13 Goods and other assets provided by your employer - the total value or amount

£ • 0 0

14 Accommodation provided by your employer - the total value or amount

£ • 0 0

15 Other benefits (including interest-free and low interest loans) - the total 'cash equivalent' amount

£ • 0 0

16 Expenses payments received and balancing charges

£ • 0 0

**Employment expenses**

17 Business travel and subsistence expenses

£ • 0 0

18 Fixed deductions for expenses

£ • 0 0

19 Professional fees and subscriptions

£ • 0 0

20 Other expenses and capital allowances

£ • 0 0

Read page SEFN 1 of the *notes* to check if you should use this page or the *Self-employment (short)* page.

Your name

*RFA Software*

Your unique taxpayer reference (UTR)

--	--	--	--	--	--	--	--	--	--

## Business details

**1** Business name - *unless it is in your own name*

*Executive Toys*

**5** If the details in boxes 1, 2, 3 or 4 have changed in the last 12 months put 'X' in the box and give details in the 'Any other information' box

**2** Description of business

*Toy manufacturer*

**6** If your business started after 5 April 2009, enter the start date *DD MM YYYY*

--	--	--	--	--	--	--	--

**3** First line of your business address - *unless you work from home*

*53, Moordale Road*

**7** If your business ceased after 5 April 2009 but before 6 April 2010, enter the final date of trading

--	--	--	--	--	--	--	--

**4** Postcode of your business address

*B H 1 2 5 R T*

**8** Date your books or accounts start - *the beginning of your accounting period*

0	1	1	0	2	0	0	8
---	---	---	---	---	---	---	---

**9** Date your books or accounts are made up to or the end of your accounting period - *read page SEFN 3 of the notes if you have filed in box 6 or 7*

3	0	0	9	2	0	0	9
---	---	---	---	---	---	---	---

## Other information

**10** If your accounting date has changed permanently, put 'X' in the box

**12** If special arrangements apply, put 'X' in the box - *read page SEFN 4 of the notes*

**11** If your accounting date has changed more than once since 2004, put 'X' in the box

**13** If you provided the information about your 2009-10 profit on last year's tax return, put 'X' in the box - *read page SEFN 4 of the notes*

## Business income

**14** Your turnover - *the takings, fees, sales or money earned by your business*

£ *1 2 8 8 6 5 . 0 0*

**15** Any other business income not included in box 14 - *excluding Business Start-up Allowance*

£  *. 0 0*

## Business expenses

Read pages SEFN 7 to SEFN 9 of the *notes* to see what expenses are allowable for tax purposes

Total expenses		Disallowable expenses	
If your annual turnover was below £68,000 you may just put your total expenses in box 30		Use this column if the figures in boxes 16 to 29 include disallowable amounts	
16	Cost of goods brought for re-sale or goods used £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 8 1 5 5 6 . 0 0	31	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
17	Construction industry - <i>payments to subcontractors</i> £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0	32	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
18	Wages, salaries and other staff costs £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 8 8 9 9 . 0 0	33	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
19	Car, van and travel expenses £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 1 6 0 4 . 0 0	34	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 4 0 1 . 0 0
20	Rent, rates, power and insurance costs £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 2 4 2 6 . 0 0	35	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
21	Repairs and renewals of property and equipment £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 1 0 4 2 . 0 0	36	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
22	Phone, fax, stationery and other office costs £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 7 7 5 . 0 0	37	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
23	Advertising and business entertainment costs £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0	38	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
24	Interest on bank and other loans £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 1 6 4 0 . 0 0	39	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
25	Bank, credit card and other financial charges £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0	40	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
26	Irrecoverable debts written off £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0	41	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
27	Accountancy, legal and other professional fees £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 9 1 3 . 0 0	42	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
28	Depreciation and loss/profit on sale of assets £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 1 4 3 7 . 0 0	43	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 1 4 3 7 . 0 0
29	Other business expenses £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 1 8 1 6 . 0 0	44	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
30	Total expenses in boxes 16 to 29 £ <input type="text"/> <input type="text"/> <input type="text"/> 1 0 2 1 0 8 . 0 0	45	Total disallowable expenses in boxes 31 to 44 £ <input type="text"/> <input type="text"/> <input type="text"/> 1 8 3 8 . 0 0

## Net profit or loss

46 Net profit - if your business income is more than your expenses (if box 14 + box 15 minus box 30 is positive)

£     2 6 7 5 7 . 0 0

47 Or, net loss - if your expenses exceed your business income (if box 30 minus (box 14 + box 15) is positive)

£         . 0 0

## Tax allowances for vehicles and equipment (capital allowances)

There are 'capital' tax allowances for vehicles, equipment and certain buildings used in your business (you should not have included the cost of these in your business expenses). Read pages SEFN 10 to SEFN 15 of the notes and use the example and Working Sheets to work out your capital allowances.

48 Annual Investment Allowances

£       1 0 . 0 0

49 Capital allowances at 20% on equipment, including cars with lower CO<sub>2</sub> emissions

£       . 0 0

50 Capital allowances at 10% on equipment, including cars with higher CO<sub>2</sub> emissions

£       . 0 0

51 Restricted capital allowances for cars costing more than £12,000 - if bought before 6 April 2009

£       . 0 0

52 Agriculture or Industrial Buildings Allowance

£       . 0 0

53 Business Premises Renovation Allowance (Assisted Areas only) - read page SEFN 13 of the notes

£       . 0 0

54 100% and other enhanced capital allowances - read page SEFN 13 of the notes

£       . 0 0

55 Allowances on sale or cessation of business use (where you have disposed of assets for less than their tax value)

£       . 0 0

56 Total allowances (total of boxes 48 to 55)

£       1 0 . 0 0

57 Balancing charge on sale or cessation of business use (only where Business Premises Renovation Allowance has been claimed)

£       . 0 0

58 Balancing charge on sales of other assets or on the cessation of business use (where you have disposed of assets for more than their tax value)

£       . 0 0

## Calculating your taxable profit or loss

You may have to adjust your net profit or loss for disallowable expenses or capital allowances to arrive at your taxable profit or your loss for tax purposes. Read page SEFN 15 and SEFN 17 of the notes and fill in the boxes below that apply.

59 Goods and services for your own use - read page SEFN 15 of the notes

£       . 0 0

60 Total additions to net profit or deductions from net loss (box 45 + box 57 + box 58 + box 59)

£     1 8 3 8 . 0 0

61 Income, receipts and other profits included in business income or expenses but not taxable as business profits

£       . 0 0

62 Total deductions from net profit or additions to net loss (box 56 + box 61)

£       1 0 . 0 0

63 Net business profit for tax purposes (if box 46 + box 60 minus (box 47 + box 62) is positive)

£     2 8 5 8 5 . 0 0

64 Net business loss for tax purposes (if box 47 + box 62 minus (box 46 + box 60) is positive)

£       . 0 0

## Calculating your taxable profit or loss (continued)

If you start or finish self-employment and your accounting period is not the same as your basis period (or there are overlaps or gaps in your basis periods), or in certain situations or trades or professions, you may need to make further tax adjustments - read pages SEFN 16 and SEFN 17 of the notes. In all cases, please complete boxes 72 and 75, or box 76, as applicable.

**65** Date your basis period began DD MM YYYY

0 | 1 | 0 | 5 | 2 | 0 | 0 | 8

**66** Date your basis period ended

3 | 0 | 0 | 4 | 2 | 0 | 0 | 9

**67** If your basis period is not the same as your accounting period, enter the adjustment needed to arrive at the profit or loss for the basis period - if the adjustment needs to be taken off the profit figure put a minus sign (-) in the box

£         . 0 | 0

**68** Overlap relief used this year - read page SEFN 17 of the notes

£         . 0 | 0

**69** Overlap profit carried forward

£         . 0 | 0

**70** Adjustment for change of accounting practice - read page SEFN 17 of the notes

£         . 0 | 0

**71** Averaging adjustment (only for farmers, market gardeners and creators of literary or artistic works) - if the adjustment needs to be taken off the profit figure put a minus sign (-) in the box

£         . 0 | 0

**72** Adjusted profit for 2009-10 (see Working Sheet on page SEFN 18) - if a loss, enter it in box 76

£    2 | 8 | 5 | 8 | 5 . 0 | 0

**73** Loss brought forward from earlier years set-off against this year's profits - up to the amount in box 63 or box 72 whichever is greater

£         . 0 | 0

**74** Any other business income not included in boxes 14, 15 or 59 - for example, Business Start-up Allowance

£         . 0 | 0

**75** Total taxable profits from this business (box 72 minus box 73 + box 74 - or use the Working Sheet on page SEFN 18)

£    2 | 8 | 5 | 8 | 5 . 0 | 0

## Losses

If you have made a net loss for tax purposes (in box 64), or you have losses from previous years, read page SEFN 19 of the notes and fill in boxes 76 to 79, as appropriate.

**76** Adjusted loss for 2009-10 (see Working Sheet on page SEFN 18)

£         . 0 | 0

**77** Loss from this tax year set-off against other income for 2009-10

£         . 0 | 0

**78** Loss to be carried back to previous year(s) and set-off against income (or capital gains)

£         . 0 | 0

**79** Total loss to carry forward after all other set-offs - including unused losses brought forward

£         . 0 | 0

## CIS Deductions and tax taken off

**80** Deductions on payment and deduction statements from contractors - construction industry subcontractors only

£         . 0 | 0

**81** Other tax taken off trading income

£         . 0 | 0

## Balance Sheet

If your business accounts include a Balance Sheet showing the assets, liabilities and capital of the business, fill in the relevant boxes below. If you do not have a Balance Sheet, go to box 99.

Assets		Liabilities	
<b>82</b>	Equipment, machinery and vehicles £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 7 1 2 3 . 0 0	<b>90</b>	Trade creditors £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
<b>83</b>	Other fixed assets £ <input type="text"/> <input type="text"/> <input type="text"/> 2 0 5 6 9 . 0 0	<b>91</b>	Loans and overdrawn bank account balances £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 9 7 7 2 . 0 0
<b>84</b>	Stock and work in progress £ <input type="text"/> <input type="text"/> <input type="text"/> 1 5 7 5 . 0 0	<b>92</b>	Other liabilities and accruals £ <input type="text"/> <input type="text"/> <input type="text"/> 1 5 5 6 . 0 0
<b>85</b>	Trade debtors £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 6 5 0 . 0 0	<b>Net business assets</b>	
<b>86</b>	Bank/building society balances £ <input type="text"/> <input type="text"/> <input type="text"/> 1 0 9 7 . 0 0	<b>93</b>	Net business assets (box 89 minus (boxes 90 to 92) £ <input type="text"/> <input type="text"/> <input type="text"/> 2 3 3 5 5 . 0 0
<b>87</b>	Cash in hand £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 9 3 4 . 0 0	<b>Capital account</b>	
<b>88</b>	Other current assets and prepayments £ <input type="text"/> <input type="text"/> <input type="text"/> 2 7 3 5 . 0 0	<b>94</b>	Balance at start of period £ <input type="text"/> <input type="text"/> <input type="text"/> 2 1 4 1 8 . 0 0
<b>89</b>	Total assets (total of boxes 82 to 88) £ <input type="text"/> <input type="text"/> <input type="text"/> 3 4 6 8 3 . 0 0	<b>95</b>	Net profit or loss (box 46 or box 47) £ <input type="text"/> <input type="text"/> <input type="text"/> 2 6 7 5 7 . 0 0
		<b>96</b>	Capital introduced £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
		<b>97</b>	Drawings £ <input type="text"/> <input type="text"/> <input type="text"/> 2 4 8 2 0 . 0 0
		<b>98</b>	Balance at end of period £ <input type="text"/> <input type="text"/> <input type="text"/> 2 3 3 5 5 . 0 0

## Class 4 National Insurance contributions (NICs)

If your self-employed profits are more than £5,435, you must pay Class 4 NICs (unless you are exempt or your contributions have been deferred) - read page SEFN 20 of the notes

<b>99</b>	If you are exempt from paying Class 4 NICs, put 'X' in the box - read page SEFN 20 of the notes <input checked="" type="checkbox"/>	<b>101</b>	Adjustment to profits chargeable to Class 4 NICs - read the notes on page SEFN 20 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . 0 0
<b>100</b>	If you have been given a 2009-10 Class 4 NICs deferment certificate, put 'X' in the box - read page SEFN 20 of the notes <input type="checkbox"/>		



## Any other information

102 Please give any other information in this space

Your name

*RFA Software*

Your unique taxpayer reference (UTR)

--	--	--	--	--	--	--	--	--	--

**UK Property details**

**1** Number of properties rented out

*1*

**3** If you have any income from property let jointly, put 'X' in the box

**2** If all property income ceased in 2009-10 and you do not expect to receive such income in 2010-11, put 'X' in the box

**4** If you are claiming Rent a Room relief and your rents are £4,250 or less (£2,125 if let jointly), put 'X' in the box

**Furnished holiday lettings**

Please read pages UKPN 2 to 5 of the *notes* if you have furnished holiday lettings

**5** Income - the amount of rent and any income for services provided to tenants

£    *1 2 0*   *8 4* .   *0 0*

**10** Private use adjustment - if expenses include any amounts for non-business purposes

£       .   *0 0*

**6** Rent paid, repairs, insurance and costs of services provided - the total amount

£       .   *0 0*

**11** Balancing charges - read page UKPN 5 of the notes

£       .   *0 0*

**7** Loan interest and other financial costs

£       .   *0 0*

**12** Capital allowances - read page UKPN 5 of the notes

£       .   *0 0*

**8** Legal, management and other professional fees

£       .   *0 0*

**13** Profit for the year (if the amount in box 5 + box 10 + box 11 minus (boxes 6 to 9 + box 12) is positive)

£    *1 2 0*   *8 4* .   *0 0*

**9** Other allowable property expenses

£       .   *0 0*

**Furnished holiday lettings losses**

Please read pages UKPN 5 to 6 of the *notes* before filling in boxes 14 to 17

**14** Loss for the year (if boxes 6 to 9 + box 12 minus (box 5 + box 10 + box 11) is positive)

£       .   *0 0*

**16** Loss set-off against 2009-10 total income

£       .   *0 0*

**15** Loss set-off against other income from property

£       .   *0 0*

**17** Loss carried back to earlier years

£       .   *0 0*

## Property income

Do not include Real Estate Investment Trust or Property Authorised Investment Funds dividends/distributions here

<p><b>18</b> Total rents and other income from property (including any furnished holiday lettings profits in box 13)</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   2   0   8   4   .   0   0</p>	<p><b>20</b> Premiums for the grant of a lease - <i>from box E on the Working Sheet on page UKPN 7 of the notes</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   .   0   0</p>
<p><b>19</b> Tax taken off any income in box 18</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   .   0   0</p>	<p><b>21</b> Reverse premiums and inducements</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   .   0   0</p>

## Property expenses

<p><b>22</b> Rent, rates, insurance, ground rents etc.</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   0   .   0   0</p>	<p><b>25</b> Legal, management and other professional fees</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>
<p><b>23</b> Property repairs, maintenance and renewals</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   0   .   0   0</p>	<p><b>26</b> Costs of services provided, including wages</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>
<p><b>24</b> Loan interest and other financial costs</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>	<p><b>27</b> Other allowable property expenses</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>

## Calculating your taxable profit or loss

<p><b>28</b> Private use adjustment - <i>read page UKPN 9 of the notes</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>	<p><b>35</b> Rent a Room exempt amount</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   .   0   0</p>
<p><b>29</b> Balancing charges - <i>read page UKPN 9 of the notes</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>	<p><b>36</b> Adjusted profit for the year - <i>from box 0 on the Working Sheet on page UKPN14</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/>   1   2   0   5   7   .   0   0</p>
<p><b>30</b> Annual Investment Allowance</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>	<p><b>37</b> Loss brought forward used against this year's profits</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   .   0   0</p>
<p><b>31</b> Business Premises Renovation Allowance (Assisted Areas only) - <i>read page UKPN 10 of the notes</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>	<p><b>38</b> Taxable profit for the year (box 36 minus box 37)</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/>   1   2   0   5   7   .   0   0</p>
<p><b>32</b> All other capital allowances</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>	<p><b>39</b> Adjusted loss for the year - <i>from box 0 on the Working Sheet on page UKPN 14</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   .   0   0</p>
<p><b>33</b> Landlord's Energy Saving Allowance</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>	<p><b>40</b> Loss set-off against 2009-10 total income - <i>this will be unusual. See notes on page UKPN 14</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   .   0   0</p>
<p><b>34</b> 10% wear and tear allowance - <i>for furnished residential accommodation only.</i></p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   1   .   0   0</p>	<p><b>41</b> Loss to carry forward to following year, including unused losses brought forward</p> <p>£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   .   0   0</p>

**1** Your name

**2** Your unique taxpayer reference (UTR)

**Summary of your enclosed computations**

You **must** enclose your computations, as well as filling in the boxes - read pages CGN 8 and CGN 9 of the notes.

**3** Total gains in the year, before losses  
 £    2  3  3  3  3  . 0  0

**10** Losses available to be carried forward to later years  
 £    - 2  0  0  0  . 0  0

**4** Total losses of the year - enter '0' if there are none  
 £        . 0  0

**11** Losses used against an earlier year's gain (special circumstances apply - read the notes on page CGN 12)  
 £        . 0  0

**5** Losses brought forward and used in the year  
 £    2  0  0  0  . 0  0

**12** Losses used against income - amount claimed against 2009-10 income  
 £        . 0  0

**6** Total gains, after losses but before the annual exempt amount  
 £    2  1  3  3  3  . 0  0

**13** Losses used against income - amount claimed against 2008-09 income  
 £        . 0  0

**7** Annual exempt amount  
 £  1  0  1  0  0  0  0

**14** Income losses of 2009-10 set against gains  
 £        . 0  0

**8** Net chargeable gains (box 6 minus box 7) - but if box 7 is more than box 6, leave blank  
 £    1  1  2  3  3  . 0  0

**15** Entrepreneurs' relief - read the notes on page CGN 7 and CGN 8  
 £    1  5  0  0  0  . 0  0

**9** Additional liability in respect of non-resident or dual resident trusts  
 £        . 0  0

**Listed shares and securities**

**16** Number of disposals

**19** Gains in the year, before losses  
 £    3  0  0  0  0  . 0  0

**17** Disposal proceeds  
 £    4  0  0  0  0  . 0  0

**20** If you are making any claim or election, put 'X' in the box

**18** Allowable costs (including purchase price)  
 £    1  0  0  0  0  . 0  0

**21** If your computation include any estimates or valuations, put 'X' in the box

## Unlisted shares and securities

22 Number of disposals

--	--	--	--	--

23 Disposal proceeds

£											.	0	0
---	--	--	--	--	--	--	--	--	--	--	---	---	---

24 Allowable costs (including purchase price)

£											.	0	0
---	--	--	--	--	--	--	--	--	--	--	---	---	---

25 Gains in the year, before losses

£											.	0	0
---	--	--	--	--	--	--	--	--	--	--	---	---	---

26 If you are making any claim or election, put 'X' in the box

27 If your computations include any estimates or valuations, put 'X' in the box

## Property and other assets and gains

28 Number of disposals

--	--	--	--	--

29 Disposal proceeds

£											.	0	0
---	--	--	--	--	--	--	--	--	--	--	---	---	---

30 Allowable costs (including purchase price)

£											.	0	0
---	--	--	--	--	--	--	--	--	--	--	---	---	---

31 Gains in the year, before losses

£											.	0	0
---	--	--	--	--	--	--	--	--	--	--	---	---	---

32 Attributed gains where personal losses cannot be set-off

£											.	0	0
---	--	--	--	--	--	--	--	--	--	--	---	---	---

33 If you are making any claim or election, put 'X' in the box

34 If your computations include any estimates or valuations, put 'X' in the box

## Any other information

35 Please give any other information in this space

Name

RFA Software

Your unique taxpayer reference (UTR)

--	--	--	--	--	--	--	--

**Self assessment**

You can use the Working Sheet in the *Tax Calculation Summary notes* to work out the total tax, Student Loan repayment and Class 4 NICs due or overpaid for 2009-10. If the result is a positive amount, enter it in box 1; if it is a negative, enter it in box 2.

1 Total tax, Student Loan repayment and Class 4 NICs due before any payments on account	4 Class 4 NICs due
£ <u>  1  1  5  0  1  •  1  2</u>	£ <u>                        •  </u>
2 Total tax, Student Loan repayment and Class 4 NICs overpaid	5 Capital Gains Tax due
£ <u>                        •  </u>	£ <u>          2  0  2  1  •  9  4</u>
3 Student Loan repayment due	6 Pension charges due
£ <u>                        •  0  0</u>	£ <u>                        •  </u>

**Underpaid tax**

If you pay tax under PAYE, look at your PAYE Notice of Coding and the notes in Section 11 of the *Tax Calculation Summary notes*, then fill in boxes 7 and 8 as appropriate

7 Underpaid tax for earlier years included in your tax code for 2009-10 - enter the amount from your FAYE Notice of Coding	8 Underpaid tax for 2009-10 included in your tax code for 2010-11 - enter the amount from your FAYE Notice of Coding
£ <u>                        •  </u>	£ <u>                        •  </u>

**Payments on account**

Please read the notes for Section 12 of the *Tax Calculation Summary notes* to see if you need to make any payments on account for 2010-11

9 If you are claiming to reduce your 2010-11 payments on account, put 'X' in the box - enter the reduced amount of your first payment in box 10 and say why you are making the claim in box 16 overleaf	10 Your first payment on account for 2010-11 - enter the amount (including pence)
<input type="checkbox"/>	£ <u>          4  7  3  9  •  5  9</u>

**Blind person's surplus allowance and married couple's surplus allowance**

Enter the amount of any surplus allowance transferred from your spouse or civil partner.

11 Blind person's surplus allowance you can have	12 If you or your spouse or civil partner were born before 6 April 1935, the amount of married couple's surplus allowance you can have
£ <u>                        •  0  0</u>	£ <u>                        •  0  0</u>

## Adjustments to tax due

You may need to make an adjustment to increase or decrease your tax for 2009-10 because you are claiming averaging for farmers and creators of literary or artistic work, making certain adjustments to earlier years or carrying back to 2009-10 certain loss from 2010-11. If you need help in filling in these boxes, ask us or your tax adviser.

13	Increase in tax due because of adjustments to an earlier year	15	Any 2010-11 repayment you are claiming now
£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
14	Decrease in tax due because of adjustments to and earlier year		
£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			

## Any other information

16	Please give any other information in this space
<div style="border: 1px solid black; height: 600px;"></div>	

Tax Payer : RFA Software  
Revenue Ref : 1555369057  
Accounts Ref : COMP  
Tax Return : 2010

Capital Gains  
For the Year Ended 5th April 2010

**Gains on Listed Shares**

Name of share	Date sold	Proceeds	Cost	Gain
		40,000.00	10,000.00	
Totals		<u>40,000.00</u>	<u>10,000.00</u>	

**Losses and Taper on Listed Shares**

Name of share	Gain/loss	Losses of year	Income losses	Unused losses b/f	Taxable Tap gain
		-	-	2,000.00	
Totals				<u>2,000.00</u>	<u>-</u>

Furnished Holiday Lettings  
For the Year Ended 5th April 2010

Income

=====



Tax Payer : RFA Software  
 Revenue Ref : 1555369057  
 Accounts Ref : COMP  
 Tax Return : 2010

Furnished Property  
For the Year Ended 5th April 2010

Income

Less Expenses

Rent, rates, insurance, ground rents	10.00	
Repairs, maintenance and renewals	10.00	
Finance charges, including interest	1.00	
Legal and professional costs	1.00	
Cost of services, including wages	1.00	
Other expenses	1.00	
		(24.00)

Net profit (24.00)

Tax Adjustments

Plus: Private use	1.00
Plus: Balancing charges	1.00
Less: Capital allowances	1.00
Less: 10% wear and tear	1.00
<u>Taxable profit</u>	<u>(24.00)</u>

UK Banks/Building Societies  
For the Year Ended 5th April 2010

Name of Bank/Building Soc.	Ref		Net	Tax	Gross
Nationwide Building Society	Ref/12345678	N	160.00	40.00	200.00
Portman Building Society		N	40.00	10.00	50.00
xyx			80.00	20.00	100.00
<u>Total Income</u>			<u>280.00</u>	<u>70.00</u>	<u>350.00</u>

UK Share Dividends  
For the Year Ended 5th April 2010

Name of Company	Holding	Dividend	Tax Credit	Total
Scottish Hydro	100	32.00	3.56	35.56
Scottish Power	200	125.00	13.89	138.89
Southern Electric	300	215.00	23.89	238.89
<u>Carried Forward</u>		<u>372.00</u>	<u>41.34</u>	<u>413.34</u>

Tax Payer : RFA Software  
Revenue Ref : 1555369057  
Accounts Ref : COMP  
Tax Return : 2010

Name of Company	Holding	Dividend	Tax Credit	Total
Brought Forward		372.00	41.34	413.34
Total Dividends		<u>372.00</u>	<u>41.34</u>	<u>413.34</u>

Stakeholder Pension Contributions  
For the Year Ended 5th April 2010

Pension Provider	Paid
Old Mutual	1,500.00
Equitable Life	50.00
Total Contributions	<u>1,550.00</u>

Taxpayer Reference (UTR) : 1555369057  
Tax Payer : RFA Software  
Pinnacle Client Reference : COMP

**HM Revenue & Customs**

**Tax Return for the year ended 5 April 2010.**

**This is a copy of the information that will be transmitted to HM Revenue and Customs once authorised by you. The copy includes all completed supplementary pages & attachments. Before transmitting the return (or amendment) information to HM Revenue & Customs using the Self Assessment Online Service, your tax adviser must provide you with a copy of your tax return (or amended tax return) information for you to declare that the information is correct and complete to the best of your knowledge and belief and approve submission to HM Revenue & Customs. If you give false information or conceal any part of your income or chargeable gains you may be liable to financial penalties. It is recommended that you retain a copy of the Tax Return (or amended tax return information) transmitted to HMRC.**

**The HM Revenue & Customs IRmark number**

**The HM Revenue & Customs IRmark number assigned to your tax return information is:  
4TTVJWEPNK6CXYOXML3BAHBVMO5E2N6G IRMK-32**

**This number appears on each page of this copy, which is consecutively numbered.**

**The following details comprise the information to be sent electronically.**

**Title      Surname      First Names**

**Taxpayer Reference      National Insurance Number**

**I understand that when I advise RFA ACCOUNTING that I have approved this copy they will be entitled to submit my return (or amended return) information using the Self Assessment Online Service**

**Where your Tax Return (or amended Tax Return) contains a claim for a repayment and you require the repayment to be sent to your bank, building society or other nominee or, you have nominated a charity to receive all or part of your repayment, the relevant question within the return (or amended return) must be completed. Please note the receipt of these nomination details included with the other return information received using the Online Service will be taken to be your formal approval to such a nomination for repayment purposes.**

**Approved      .....**

**Date      .....**